

SAMPLE

Dear Mrs. Jones,

Thank you for allowing me to interview with you yesterday afternoon. I greatly enjoyed learning about internship opportunities with the Public Defender Service for the District of Columbia. As I mentioned during our conversation, I hope to serve DC residents as a public defender upon graduation and believe that an internship with your organization will greatly prepare me to pursue this goal. If I can provide any additional information, please don't hesitate to let me know. Thank you again for your consideration and I look forward to hearing from you.

Sincerely,
Howie Bison