

**FALL 2021 COVID-19 ATTENDANCE POLICY FORM TO REQUEST APPROVAL OF AN ALTERNATE MODE OF ATTENDANCE**

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**Student Name:** \_\_\_\_\_

**Student ID Number:** \_\_\_\_\_

**Date of submission:** \_\_\_\_\_

**Date(s) of alternative mode of attendance (i.e., the dates when you cannot attend class in person):**

**Classes affected (note class name and professor name):**

The Covid-19 Attendance Policy is in the Student Handbook Rule 308. Review that carefully and answer the following:

**I am requesting an alternate mode of attendance because I cannot attend class in person for the following reason:**

\_\_\_\_\_ I am not cleared on the Bison Safe app

Note date(s) of non-clearance here: \_\_\_\_\_

\_\_\_\_\_ I have a significant health concern due to Covid-related caretaking responsibilities of a family member

Note date(s) of responsibility here: \_\_\_\_\_

**I have attached the following documents in support of this request:** *(State here what the documents are and how they support your request. For example, you can provide a screenshot of your Bison App clearance and any Covid tests, doctor notes, etc. You may redact any sensitive information that you do not wish to share, but the documentation must clearly support your request. A Bison App non-clearance should be accompanied by external documentation or explanation.)*

I understand that my request is subject to approval. \_\_\_\_\_ (type YES)

Be sure to submit the request to each relevant professor and the request and documentation in support to Dean Olivares. You do not need to provide the supporting documentation to the professor(s).